



TRI-CITIES SHARE RENT BANK

APPLICATION PROCESS

STEP 1:

Call or email the Rent Bank Coordinator for information. Or review the information on the SHARE Website.

Call: 604-529-5146.

Email: esther.uwimana@sharesociety.ca

Website: <https://sharesociety.ca/tri-cities-share-rent-bank>

STEP 2:

Complete the **Review Form** and send it to esther.uwimana@sharesociety.ca or drop it off at SHARE Family & Community Services 3020 Lincoln Avenue #104, Coquitlam BC V3B 6B4.

If you would like help with the form, please call the Rent Bank Coordinator at 604-529-5146

The Rent bank Coordinator will look at the Review Form and let you know about whether we can go to Step 3.

STEP 3:

The Rent Bank Coordinator will let you know if you qualify to complete the Application Form. She will send you the form and tell you the other information that is required. She can help you complete the form or you can complete it on your own.

Once the application is completed and you have given us all the required documents the Rent Bank Coordinator will be in touch with your landlord/utility to review the situation. She may need to contact others to verify your information. She will only contact people with your permission.

Loan Applications are reviewed by the Loan Committee which decides to approve or deny a Loan Application.

Step 4

If your loan gets approved, the Rent Bank Coordinator will schedule a meeting with you to sign a loan agreement and a loan repayment plan.

Please note that Loans are paid to the landlord or utilities provider.

We will ask your landlord or utilities provider to confirm with you when the payment is completed.



TRI-CITIES SHARE RENT BANK

ELIGIBILITY REVIEW

DATE: _____

Last Name: _____ First Name: _____

Phone: _____ Cell: _____ Moving to Tri-Cities? Yes No

Email: _____ Preferred Contact By: Phone Email Both

Current Address: _____ City: _____ Postal Code: _____

Gender: Male Female Other Year of birth: _____ (have to be 19 years or older)

Marital Status: Single Common Law Married Divorced Widowed Other

Household composition: # of adults: _____ # of children/dependents: _____

Legal status: Canadian Citizen Landed Immigrant Permanent Resident Convention Refugee
First Nations Other: _____

Do you have 2 pieces of government issued IDs (**one must be photo ID**)? Yes No

Application type: Single person household Family Household

INCOME (PLEASE CHECK ALL THAT APPLY):

Employment:	Full-time	Part-time	(We will ask for pay stubs: up to 3 months)
Self-Employed		Pension(s)/ CPP / Old Age Security (OAS)	
Income Assistance (IA)		Benefits (WCB)	
Child Support/ Alimony	Child Tax Benefits	Person's with Disability (PWD)	
Employment Insurance (EI)		Person's w/ Persistent Multiple Barriers (PPMB)	
Other:	_____		

What is your current housing emergency? (Please check all that apply)

Behind in Rent	Received Eviction Notice (Verbal/Eviction Warning)
Cannot make next month's rent	Already Evicted/Currently Homeless
Received Utilities Disconnection Notice	Behind in Utilities
Utilities already disconnected	Need Damage Deposit Need 1 st month's rent
Other	_____

How much do you owe in rent (rental arrears)? \$ _____

If you need a security/damage deposit or next month's rent, how much do you need? \$ _____

If you require assistance with utilities, how much do you owe? \$ _____

How much are you able contribute towards your rent or utilities \$ _____

How many income earners live in your house? _____

Your total monthly income after taxes: \$ _____

Total monthly household income after taxes (total income from all earners): \$ _____

How much do you received in Child Tax Benefits: \$ _____

What is your total monthly rent? \$ _____

What are your total monthly expenses (including rent)? \$ _____

Do you have a bank account? Yes No

Do you have? (Check all that apply): Credit Card Debt Payday Loans Other Loans _____

Can you provide 3 months of bank account statements? Yes No

What is your current total amount of debt? \$ _____

What is your total household debt (includes all members of your household)? \$ _____

How much are you paying MONTHLY towards your current debt? \$ _____

Is your housing subsidized? Yes No If your answer is YES, please provide the name of the
Organization: _____

Have you recently declared bankruptcy? Yes No

Do have any un-discharged bankruptcies? Yes No

Do you have any outstanding loans with the SHARE Rent Bank or any other Rent Bank? Yes No

 If yes, which Rent Bank and how much? _____ \$ _____

Please send completed form to: esther.uwimana@sharesociety.ca or drop it off at SHARE Family & Community Services 3020 Lincoln Avenue #104, Coquitlam BC V3B 6B4

Please note that completing this form DOES NOT guarantee a Loan approval.

Any Questions? Please contact: SHARE Rent Bank Coordinator, Esther Uwimana, at 604-529-5146 or by email:

Email: esther.uwimana@sharesociety.ca