



TRI-CITIES SHARE RENT BANK

PRE-ASSESSMENT FORM

The Tri-cities SHARE Rent Bank offers a short term loan for rent or utilities for individuals experiencing a temporary financial crisis.

The Rent Bank Coordinator is available Mondays, Wednesdays and Thursdays or by appointment.

PLEASE NOTE THAT THE RENT BANK PROGRAM HAS LIMITED FUNDING

MAXIMUM LOAN AMOUNT:		
	FOR RENT/DAMAGE DEPOSIT	UTILITIES ARREARS
Individual	\$800.00	\$300
Family	\$1600.00	

A Pre-Assessment form, available on our website or our Lincoln office, once completed can be submitted at any time vial email or in person Monday through Friday during our office hours at our Lincoln office location:

SHARE Family & Community Services 3020 Lincoln Avenue #104, Coquitlam BC V3B 6B4 Reception: 604-540-9161 Office hours: Mon-Fri 8:30 am- 4:00pm	Esther Uwimana T: 604-529-5146 Email: esther.uwimana@sharesociety.ca
--	--

APPLICATION PROCESS

STEP 1: PRE-ASSESSMENT FORM

The first step is to complete and submit the Pre-Assessment form. Forms will be reviewed and in the order they are received. All applicants will be contacted within 1-3 working days for follow-up.

Please note that completing this form DOES NOT guarantee loan approval

STEP 2: PRE-ASSESSMENT FORM

If eligible, you will be contacted to complete a Loan Application. Loan Applications are reviewed and processed in the order that they are received. **Please note that completing a Loan Application DOES NOT guarantee a Loan approval**

STEP 3: LOAN REVIEW

Loan Applications are reviewed by the Loan Committee which decides to approve or deny a Loan Application.



TRI-CITIES SHARE RENT BANK ELIGIBILITY CHECK LIST

DATE: _____
(On which you are submitting the Pre-Assessment form)

Last Name: _____ First Name: _____

Phone: _____ Cell: _____

Email: _____ Preferred Contact By: Phone Email

Current Address: _____ City: _____

Postal Code: _____ Residence of Tri-Cities: Yes No Moving to Tri-Cities

Gender: Male Female Other Age: _____ (have to be 19 years or older)

Legal Status:	Marital Status:	Household composition:	
<input type="checkbox"/> Canadian Citizen <input type="checkbox"/> Landed Immigrant <input type="checkbox"/> Permanent Resident <input type="checkbox"/> Convention Refugee <input type="checkbox"/> First Nations <input type="checkbox"/> Other: _____	<input type="checkbox"/> Single <input type="checkbox"/> Common Law <input type="checkbox"/> Married <input type="checkbox"/> Divorced <input type="checkbox"/> Widowed <input type="checkbox"/> Other: _____	Number of adults in the household: _____	
		Number of children/dependents in the household: _____	
		Total Number of People in the Household: _____	

Do you have 2 pieces of government issued IDs (one must be photo ID)? Yes No

Is this an application for: Individual Family

Income (Check ALL that apply):

<input type="checkbox"/> Employed <input type="checkbox"/> Full-time <input type="checkbox"/> Part-time (We will ask for pay stubs: up to 3 months) <input type="checkbox"/> Self-Employed <input type="checkbox"/> Workers Compensation Benefits (WCB) <input type="checkbox"/> Employment Insurance (EI) <input type="checkbox"/> Child Tax Benefits	<input type="checkbox"/> Income Assistance (IA) <input type="checkbox"/> Person's with Disability (PWD) <input type="checkbox"/> Person's w/ Persistent Multiple Barriers (PPMB) <input type="checkbox"/> Pension(s)/ CPP / Old Age Security (OAS) <input type="checkbox"/> Child Support/ Alimony <input type="checkbox"/> Other: _____
---	---



TRI-CITIES SHARE RENT BANK

How many income earners live in your household? _____

Applicant's total monthly income after taxes: \$ _____

Total monthly household income after taxes (total income from all earners): \$ _____

How much to you received in Child Tax Benefits: \$ _____

What is your total monthly rent? \$ _____

What are your **total monthly expenses** (including rent)? \$ _____

Do you have a bank account? Yes No

Do you have? (Check all that apply): Credit Card Debt Payday Loans Other Loans

Can you provide 3 months of bank account statements? Yes No

What is the **total amount of your present debt**? \$ _____

What is your total household debt (includes all members of your household)? \$ _____

How much are you paying MONTHLY towards your current debt? \$ _____

Is your housing subsidized? Yes No If your answer is YES, please provide the name of the

Organization: _____

Have you recently declared bankruptcy? Yes No

Do have any un-discharged bankruptcies? Yes No

Do you have any outstanding loans with the SHARE Rent Bank or any other Rent Bank? Yes No

If yes, which Rent Bank and How much? _____ \$ _____

TRI-CITIES SHARE RENT BANK

What is your current housing emergency? (Please check all that apply)

- | | |
|--|---|
| <input type="checkbox"/> Received Eviction Notice
<input type="checkbox"/> Already Evicted/Currently Homeless
<input type="checkbox"/> Cannot make next month's rent
<input type="checkbox"/> Behind in Rent
<input type="checkbox"/> Received Verbal Eviction Warning | <input type="checkbox"/> Received Utilities Disconnection Notice
<input type="checkbox"/> Utilities already disconnected
<input type="checkbox"/> Behind in Utilities
<input type="checkbox"/> Need Damage Deposit
<input type="checkbox"/> Need 1 st month's rent |
|--|---|

What is the cause of your current crisis?

- Job related/Loss
 Injury/Illness
 New in town
 Loss of other source of income
 Awaiting EI
 Awaiting IA
 Abandonment/Separation
 Vehicle break down
 Other (*please be more specific*) _____

What other sources of financial assistance have you sought?

- EI
 WCB
 Social Assistance
 CPP
 Family
 Friends
 Other

What was the result?

- Declined by other sources
 Accessing other sources
 Not tried other sources

How much do you owe in rent (rental arrears)? \$ _____

If you need a damage deposit or next month's rent, how much do you need? \$ _____

If you require assistance with utilities, how much do you owe? \$ _____

How much are you able **contribute towards your rent or utilities** \$ _____

Notes: You will need to be able to demonstrate that the loan will stabilize your situation long-term (at least 90+days) demonstrate that the loan will stabilize your situation long-term (at least 90+ days).

*Please note that completing this form **DOES NOT** guarantee a Loan approval.*