



## **Internal/External Job Posting # 2017-021**

SHARE Family & Community Services Society has the following employment opportunity:

### **THRIFT STORE CLERK – Casual On Call**

**Date:** June 5, 2017  
**Start date:** As soon as possible  
**Location:** 2402 St. John's Street, Port Moody, V3H 1Z4  
**Compensation:** \$16.35 - \$19.07, Grid Level 7 – Thrift Store Clerk

This is an HSA Bargaining Unit Position and requires Union membership. This posting is open to female and male applicants.

#### **Summary of Duties:**

- Assist with tasks related to the day to day operation of the Thrift Store;
- Open and close store; answer phones;
- Act as cashier when required and relieve volunteers;
- Document and complete banking procedures;
- Ensure that store quality standards are maintained;
- Work with staff, customers, volunteers and donors in completion of duties as directed by the Store Manager and/or Assistant Manager.

#### **Qualifications:**

- Completion of Grade 12 plus 1 year related experience working in a retail environment;
- Experience working with volunteers and special needs individuals an asset;
- Ability to lift up to 14 kilograms;
- Available to work evening and weekend shifts as required,

**Forward resume & cover letter stating job title and posting #2017-021 to:**

Krissie Sondles, Manager | [krissie.sondles@sharesociety.ca](mailto:krissie.sondles@sharesociety.ca)

**Closing Date:** Friday June 12, 2017

*SHARE is committed to equity and values diversity. We welcome applications from qualified individuals of all genders and sexual orientations, persons with disabilities, Aboriginal persons and persons of visible minorities.*